

# Westmoreland Elementary School

Tabitha Cook, Bookkeeper  
Kim Dickerson, Attendance Clerk

David E. Stafford, Ed.D.  
*2019 Reward School*

Marisa Whittemore, Counselor  
Debbie Lyles, Office Clerk

*Established 1898*

Amy Rogers, Lead Educator  
*A Beacon on the Ridge*

*Consolidated January 1, 1959*

4178 Hawkins Drive (P.O. Box 9)

Westmoreland, TN 37186

615/644-2340 – Phone      615/644-3924 – Fax

## Car Rider Line and Student Pickup

**Morning Drop off** – We ask that all car riders be dropped off through the car rider line. All first through fifth grade students are to walk into school on their own from the car rider line after 8/5/2022. Kindergarten parents are allowed to walk their kindergartener into the building until Friday, August 12<sup>th</sup>. At that time, all students should be dropped off at school through the car rider line. This is a security consideration for the school, and it helps to build individuality and independence in the children. Do NOT park in the parking lot and walk your children across the drop-off line. This is unsafe.

**Afternoon Car riders** – If your child is going to be a car rider, please pickup them up through the car rider line.

- **No one is to drive on campus for Car Rider Line prior to 2:15. This will be strictly enforced by the principal and SRO. Arrival prior to this time causes difficulty with deliveries and business of the school. Be an example to your child and follow this policy. There are multiple reasons for this, please comply.**
- When lining up to receive your car rider, please pull as close to the car in front of you as possible.
- Please do not exit your car and attempt to collect your child from the car rider line. Your child will walk to your vehicle.
- Do not park in the parking lot and expect to meet your child at the door or expect your child to pass through the car rider line to come to your parked car in the parking lot. This is not safe, and it is not acceptable. I assure you this is in your child's best interest.
- There will be faculty members stationed on the sidewalk between the car rider line and the parking lot. Anyone attempting to park in the parking lot to collect their child in the car rider line will be required to go through the car rider line.
- If your child misses your vehicle in the car rider line, you **MUST** pull around with the other cars and reenter the car rider line. The staff has been instructed not to hold the line to collect your child. This is Dr. Stafford's policy not the car rider employees.

If you would like to discuss this policy with Dr. Stafford, please feel free to call the school.

**Student Pick-up** – We require state issued photo identification of anyone who is picking up children. Please remember to inform those who you are having pick up your children from school to be prepared to show their identification. Even if you pick up your child regularly, and we know you, you will still be asked for identification. If you request a student to leave class for pickup prior to 2:45, it will be considered an early dismissal (even if they arrive at the office after 2:45). Please refrain from asking for your child to be dismissed with you from the front office at dismissal.



*Vigilemus facere, succedunt sine exceptione*